

## **Planning and Design Subcommittee of the ANC**

### **Purpose:**

The purpose of a Planning and Design subcommittee of an ANC is to review major land use and zoning issues within the ANC boundaries and make recommendations to the ANC commissioners. In addition, the subcommittee may also summarize or present information to the larger attendance at ANC meetings. A Planning and Design subcommittee may collectively recommend seeking particular benefits and amenities for a PUD application as well.

### **Structure:**

The ANC makes the determination of how such a subcommittee is structured or how members are selected. In most cases, the members of subcommittees are volunteers who have either a special interest or expertise in the subject matter. The number of members may vary but typically might be the same as the number of SMD's within the ANC. The ANC would need to determine if ANC Commissioners would also be able to serve on the subcommittee.

### **Process:**

Subcommittee's may meet on a regular (monthly; bi-monthly) basis on a date and time outside of the regular ANC meeting, or if they have fewer land use and zoning relating projects, they may choose to meet only as needed. Generally, subcommittee meetings would be open to the public. The subcommittee would need to have a Chair and would organize and run the meeting similar to that of a regular ANC meeting. The first time a developer presents to the public might be at the subcommittee. This would allow the subcommittee to ask more specific and detailed questions so that the developer would be able to amend his concepts before presenting to the community as a whole.

### **Benefits of a Subcommittee:**

As many residents are aware, Planned Unit Developments and other major land use and development activities can be complicated processes that may take months or even years of review before final approval by either the Zoning Commission (ZC) or Board of Zoning Adjustments (BZA). A subcommittee of dedicated individuals would take the lead on reviewing PUD or other applications, promoting the interests of ANC constituents and make recommendations to the ANC Commissioners and residents during regular ANC meetings. The subcommittee may hold additional meetings with the developer to move the project to a more fully formed concept before the developer presents to the larger ANC membership. An ANC community should be comfortable with the subcommittee representing the best interests of the community in this process for this to be successful. While the subcommittee may make a recommendation to the ANC Commissioners, it is important to note that only the full Commission can vote and approve a Resolution.